

Dear Captain,

Mariupol immigration service welcomes You and Your crew at our port.

We would like to inform You that Mariupol port is the Ukrainian state frontier crossing point and that a special as well as pass control is in force on its territory.

To avoid any problems we want to bring to Your attention the existing regulations that are to be followed by crew members on the territory of Mariupol port. These regulations cover the whole period of vessel's staying at the port and are to be returned back to an immigration officer on vessel's departure.

1. While arranging arrival / sailing formalities it is necessary:

- to present the immigration servicemen a crew list (3 copies) and passports of crew members for their photo and document identification;
- to present photos for the foreign crew members in order to issue shore pass;
- to declare the person not included into the crew list as well as the objects prohibited to be brought in the Ukraine (weapons, drugs, explosives, porno materials).

During the identification all crew members except the captain are to stay in their cabins until this procedure is completed.

2. The formalities and documents control completes. It is prohibited to leave the vessel until the passports (and shore passes) are handed over back to her crew members.

3. It is prohibited to leave the vessel and to stay in the port without the shore pass, for any reason (making draft, looking for the cargo, etc..)

4. Having lost a pass a sailor is either to pay 50 USD penalty or will not be authorised to leave ashore.

5. Going into and out from the port territory is allowed only through the exit gate specially organised for foreigners.

6. Control over the persons not being members of the crew staying aboard the vessel is imposed on her administration.

On wish of the master and for additional payment vessel can be guarded by the immigration service. Master is to officially apply for this via "ATHCO-TRANS" agency.

7. The immigration servicemen carry out control over the visitors aboard the vessel during her stay in Mariupol. Upon their demand You are to summon for control all the visitors staying aboard Your vessel.

8. During staying at the port it is prohibited:

- to take on/off board objects, to embark/disembark people without immigration control;
- to disregard predetermined route from the vessel to the control gate; to be on the territory of the port not related to the vessel's staying;
- to make photos;
- to hand over documents or passes to other persons;
- to distract the frontier guards at the vessel from fulfilling their services (to initiate talks, to pass objects etc.);
- to insult in any way the representatives of immigration service or port workers;
- to hide persons and objects aboard the vessel from immigration or other type of control;
- to stay ashore more than 24 hours;
- to take on board the vessel any of the alcohol drinks.

9. Any actions not covered by these regulations as well as any trip out of town, change of crew members, invitations aboard the vessel of persons not being crew members should be by all means accorded in written form with the immigration service (via "ATHCO-TRANS" agency with indication of definite persons and reasons of attending the vessel).

These regulations cover all foreign sailors being at our port. All crew members are requested to get acquainted with and follow them to avoid any misunderstanding while staying in town.

Your faithfully,

Immigration service's authorities at Mariupol.